



# Sweet Briar College Payroll Deduction Form

Please fill in the following information, send your request to Cole Maynard-Errami ([nmaynarderrami@sbc.edu](mailto:nmaynarderrami@sbc.edu)) in the Human Resources Office, and copy Paula Eanes ([peanes@sbc.edu](mailto:peanes@sbc.edu)) in Development.

Please deduct my gift of \$ \_\_\_\_\_ by payroll deduction.

One-time payment in full    this month    other: \_\_\_\_\_

\_\_\_\_\_ (#) monthly installments of \$ \_\_\_\_\_ per month, beginning on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ until my pledge is paid in full by June 30.

\$ \_\_\_\_\_ from each paycheck until further notice.

My gift will be matched by \_\_\_\_\_ with a ratio of \_\_\_\_: 1.

The matching gift form    is enclosed    will follow later

To see if your company participates in a matching gift program, please go online to <http://sweetbriar.imodules.com/sweetbriarfund>

*Please check where appropriate.*

This is a joint gift; also credit my spouse, \_\_\_\_\_

I have included the College in my will.    I would like to receive information about including the College in my will.

I prefer my gift remains anonymous. (You will only receive a tax receipt.)

Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Extension \_\_\_\_\_

Department \_\_\_\_\_

Email \_\_\_\_\_

## Thank you for your continued support of Sweet Briar College.