

Name: \_\_\_\_\_

Trade Name(DBA): \_\_\_\_\_

Taxpayer Identification Number: \_\_\_\_\_

Parent Company (If Applicable): \_\_\_\_\_

**MAIL PURCHASE ORDERS TO:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City State Zip

Phone Number : \_\_\_\_\_ Fax number : \_\_\_\_\_

Toll Free Number : \_\_\_\_\_ Email : \_\_\_\_\_

**MAIL PAYMENTS TO:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
City State Zip

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Toll Free Number \_\_\_\_\_ Email: \_\_\_\_\_

Type of Organization (Check only one):  Individual  Corporation  Nonprofit Organization  
 Partnership  Sole Proprietorship  Governmental Entity

Business Classification Type (Check ALL that apply):  Small Business  Minority Owned  Women Owned

Other: \_\_\_\_\_

**REQUIRED INFORMATION:**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Does your company accept credit card transactions?**  YES  NO

Please return to: Sweet Briar College, P O Box 1051 Sweet Briar VA 24595 or FAX to 434/381-6445. For Inquiries please call 434/381-6136