



Sweet Briar College Payroll Deduction Form

Please fill in the following information, send your request to Cindy Sale (sale@sbc.edu) in the Human Resources Office, and copy Paula Eanes (peanes@sbc.edu) in Development.

Please deduct my gift of \$ _____ by payroll deduction.

- One-time payment in full this month other: _____
- _____ (#) monthly installments of \$ _____ per month, beginning on ____ / ____ / ____ until my pledge is paid in full by June 30.
- \$ _____ from each paycheck until further notice.

My gift will be matched by _____ with a ratio of ____: 1.

The matching gift form is enclosed will follow later

To see if your company participates in a matching gift program, please go online to <http://sbc.edu/alumnae-development/ways-to-give/>

Please check where appropriate.

- This is a joint gift; also credit my spouse, _____
- I have included the College in my will. I would like to receive information about including the College in my will.
- I prefer my gift remains anonymous. (You will only receive a tax receipt.)

Signature _____

Date _____

Print Name _____

Extension _____

Department _____

Email _____

Thank you for your continued support of Sweet Briar College.